

**MINUTES
BUFFALO GROVE PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, NOVEMBER 26, 2012**

Commissioners Present: Scott Jacobson, Adriane Johnson, Larry Reiner and Jack Schmerer

Absent: Rick Drazner

Staff Present: Executive Director Dan Schimmel, Director of Recreation and Facilities Ryan Risinger, Superintendent of Parks Bill Heider, Superintendent of Recreation Greg Ney, Business Manager Short, and Superintendent of Revenue Facilities Kristy Vik

Attorney David Bloomberg was in attendance.

CALL TO ORDER

President Reiner called the Regular Board Meeting to order at 8:30 p.m.

Roll Call

The roll was called and Commissioners Jacobson, Johnson, Reiner and Schmerer answered present.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF BOARD MEETING AGENDA

Commissioner Johnson moved to approve the Board Meeting Agenda, seconded by Commissioner Jacobson and passed with a voice vote.

INTRODUCTION OF GUESTS

Sue Triphahn from the Illinois Association of Park Districts was present.

APPROVAL OF MINUTES

Approval of October 8, 2012 Workshop Minutes

Vice President Schmerer moved to approve the minutes of the October 8, 2012 Workshop, seconded by Commissioner Johnson and approved with a voice vote.

Approval of October 22, 2012 Workshop Minutes

Vice President Schmerer moved to approve the minutes of the October 22, 2012 Workshop, seconded by Commissioner Jacobson and approved with a voice vote.

Approval of October 22, 2012 Regular Board Meeting Minutes

Vice President Schmerer moved to approve the minutes of the October 22, 2012 Regular Board Meeting, seconded by Commissioner Johnson and approved with a voice vote.

RECOGNITIONS

IAPD Recognition of Dr. Larry Reiner for 25 years of service

Sue Triphahn, the Educational Services and Conference Director of the Illinois Association of Park Districts, recognized the selfless donation of Dr. Larry Reiner's talents and time for 25 years as a commissioner of the Buffalo Grove Park District. President Reiner has served as president of the Board several times during his tenure. As a member of the Board of Commissioners, President Reiner has led

the construction of the Buffalo Grove Fitness Center, acquisition and development of many parks, most notably Rylko Community Park, Willow Stream Park and the recent acquisition of the performing arts center. He has also sponsored the Reiner Art Gallery at the fitness center, the Rusty Reiner Military Scholarship Fund and the Healthy Minds/Healthy Bodies program that provides fitness memberships and physical training for disabled veterans. President Reiner is a big supporter of IAPD and has been instrumental in the passing of legislation that benefit parks and recreation. President Reiner was then congratulated by the Board and staff.

Resolution 12-11-1 Recognizing Ryan Risinger on 20 years of service

President Reiner read the Resolution 12-11-1 into the record:

*RESOLUTION COMMENDING RYAN RISINGER ON
20 YEARS OF SERVICE TO THE
BUFFALO GROVE PARK DISTRICT
RESOLUTION 12-11-1*

WHEREAS, Ryan Risinger was first employed as Recreation Supervisor on November 30, 1992, promoted to Division Manager on May 1, 1996, promoted to Superintendent of Recreation on July 1, 2001, and later promoted to Director of Recreation and Facilities on May 1, 2010,

WHEREAS, Ryan's dedication and professional knowledge have resulted in the success of recreation programs and services under his direction,

WHEREAS, Ryan has continued to develop positive relationships with the school districts resulting in improved facilities and access to Willow Grove and Ivy Hall Schools and the construction of an artificial turf field at Buffalo Grove High School,

WHEREAS, Ryan has led the development of the computer, software, and data network. His efforts have resulted in the initiation of a community wide wireless network, on-line registration, enhancements in our CLASS registration program, the conversion of our budgeting software, the conversion to a CITRIX network environment, and the installation of a new Voice Over Internet Protocol telephone system,

WHEREAS, Ryan's personal style helps foster a friendly working environment for staff, board and volunteers,

WHEREAS, the success of the park district is dependent upon professionals like Ryan who have taken pride in the Buffalo Grove Park District and its accomplishments,

NOW, THEREFORE, LET IT BE RESOLVED by the President and Board of Commissioners of the Buffalo Grove Park District, Cook and Lake Counties:

- 1) That Ryan Risinger is commended on behalf of the citizens of Buffalo Grove for his distinguished career at the Buffalo Grove Park District.*
- 2) That this resolution be presented to Ryan with best wishes on his future.*

DATED, AT BUFFALO GROVE, ILLINOIS THIS 26th DAY OF NOVEMBER 2012.

Commissioner Johnson moved to approve Resolution 12-11-1 recognizing Ryan Risinger on 20 years of service to the Buffalo Grove Park District, seconded by Vice President Schmerer and passed with a voice vote.

TOPICS FROM THE FLOOR

There were no topics from the floor.

CORRESPONDENCE

There was no discussion on correspondence.

ATTORNEY'S REPORT

There was no attorney's report.

COMMITTEE ACTION ITEMS

FINANCE

November Warrant 2012

Commissioner Jacobson moved to approve November Warrant 2012 in the amount of \$1,529,324.23, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Commissioners Jacobson, Johnson, Reiner and Schmerer.

NAYS: 0

ABSENT: Commissioner Drazner

October Financial Statement

Commissioner Jacobson moved to approve the October Financial Statement, seconded by Vice President Schmerer and passed with a roll call vote.

AYES: Commissioners Jacobson, Johnson, Reiner and Schmerer.

NAYS: 0

ABSENT: Commissioner Drazner

October Year to Date Statement

Commissioner Jacobson moved to approve the October Year to Date Statement, seconded by Vice President Schmerer and passed with a roll call vote.

AYES: Commissioners Jacobson, Johnson, Reiner and Schmerer.

NAYS: 0

ABSENT: Commissioner Drazner

Renewal of Health Insurance Plans

Commissioner Jacobson moved to accept the renewal of Blue Cross/Blue Shield Care Plan proposed by Business Insurance Underwriters, seconded by Vice President Schmerer and passed with a roll call vote.

AYES: Commissioners Jacobson, Johnson, Reiner and Schmerer.

NAYS: 0

ABSENT: Commissioner Drazner

Delta Dental and Life Insurance Program Plan Renewal

Commissioner Jacobson moved to accept the renewal of Delta Dental program and the life insurance program provided by Business Insurance Underwriters, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Commissioners Jacobson, Johnson, Reiner and Schmerer.

NAYS: 0

ABSENT: Commissioner Drazner

Architectural services contract for Performing Arts Center

Commissioner Jacobson moved to accept the Proposed Architectural and Mechanical Services Contract from Legat Architectural from Waukegan, Illinois, in the amount of \$69,800.00, seconded by Vice President Schmerer and passed with a roll call vote.

AYES: Commissioners Jacobson, Johnson, Reiner and Schmerer.

NAYS: 0

ABSENT: Commissioner Drazner

POLICY AND LEGISLATION

Planning Schedule

President Reiner explained that the meeting schedule was discussed in the workshop and there will be meeting on Mission and Values on December 11 from 8:30 a.m. to 12:30 a.m. at the Buffalo Grove Fitness Center and a strategic planning meeting will be on January 30 from 8:30 a.m. to 4:30 p.m. at the Arboretum Club in Buffalo Grove. Commissioner Jacobson moved to approve this meeting schedule, seconded by Vice President Schmerer and passed with a voice vote.

EXECUTIVE DIRECTOR’S REPORT AND DEPARTMENT OPERATION REPORTS

Executive Director Schimmel explained in his report that he has been interviewing a team of experts to manage and plan the performing arts center construction project. He is working with WTS and consultants regarding issues that the trainers have raised. A potential Foundation Board member attended the last Foundation Board meeting. Executive Director Schimmel had a discussion with the Buffalo Grove Chamber of Commerce director regarding the Park District’s recognition during the Heart of Buffalo Grove Awards. The HVAC project will impact the location of the Board workshops and meetings for January, February, March and April, 2013 and the meetings will be held at the fitness center.

Director of Recreation and Facilities Ryan Risinger discussed upcoming events. He complimented the staff on their contributions to the operations report regarding the way they are implementing what they learned at the National Convention. The production of Beauty and the Beast Jr. was successful. Staff is working on rescheduling programs at Alcott because of the HVAC project. Rick Missing is planning the combined staff/Board fitness event suggested by the Board.

Commissioner Jacobson inquired about the hours of the Barbells Café and Superintendent of Revenue Facilities Kristy Vik responded that the hours will be expanded when staffing is secured. Executive Director Schimmel noted that the average memberships are up at the fitness center.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

The Board took a recess from 9:05 p.m. to 9:24 p.m.

EXECUTIVE SESSION

Vice President Schmerer moved to enter into Executive Session at 9:24 p.m. for purposes of personnel, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Commissioners Jacobson, Johnson, Reiner and Schmerer.

NAYS: 0

ABSENT: Commissioner Drazner

Vice President Schmerer moved to adjourn the Executive Session and reconvene the Regular Board Meeting at 9:55 p.m., seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Commissioners Jacobson, Johnson, Reiner and Schmerer.

NAYS: 0

ABSENT: Commissioner Drazner

ACTION TO BE TAKEN FROM CLOSED MEETING SESSION

President Reiner announced that no formal action was taken in Executive Session.

ADJOURNMENT

Vice President Schmerer moved to adjourn the Regular Board Meeting at 9:56 p.m., seconded by Commissioner Johnson and passed with a voice vote.

Respectfully submitted,

Secretary